

# **Abstract Submission Guidelines**

Abstract submission opens: 20<sup>th</sup> January 2016 Deadline Abstract submission:

31<sup>st</sup> March 2016

### **Abstract Regulations**

With the submission of an abstract to EONS-10, the first author (presenting author):

- Accepts responsibility for the accuracy of the submitted abstract
- Confirms that all authors are aware of and agree to the content of the abstract and support the data presented.
- Warrants that the data and conclusions presented in the abstract have not been published in the same format and with the same title prior to the date of the conference.
- Identifies any financial interest in products or processes described in the abstract. This information is to be forwarded to the Scientific Committee together with the abstract.
- States that, for studies involving human or animal subjects, permission has been obtained from the relevant regulatory authority and properly informed consent given where appropriate.
- Gives permission for the abstract, when selected for presentation (oral or poster), to be published in the Congress Proceedings. Submitted abstracts cannot be withdrawn after 15 May 2015.

#### Abstract Format

In order to be considered, an abstract should respect the following guidelines:

- The abstract must be submitted in good English. The Scientific Committee reserves the right to reject those abstracts, which are presented in poor English, or may request an immediate revision by the presenter.
- Abstract titles should be brief (maximum of 25 words) and should reflect the content of the abstract.
- Commercial names may not be used in the abstract title.
- **No more than 10 authors** can be listed. Only professional title, institutional affiliations, cities and countries should follow.
- Abstracts should be organised under the headings:
  - Introduction
  - Material and method
  - Results and discussion
  - Conclusion
- The online abstract submission procedure will **not** accept abstracts that exceed 300 words.
- Abbreviations may be used if standard or if spelled out and defined at the first use. Compounds should be mentioned with the generic name, in lower cases. Commercial names are admitted in the text, with an ®, and if in brackets following the generic name, i.e. "generic (Commercial ®)".
- Supplementary data or appendices will not be accepted.
- Figures or photographs are not allowed. Symbols and structures of drugs are allowed and should be drawn in black.

#### Abstract Submission Procedure

- Abstracts can be submitted on-line from 20th January 2016 to 31<sup>st</sup> March 2016 via the online portal on the EONS 10 website www.eonsdublin2016.com
- Only abstracts submitted online can be accepted. Abstracts submitted on paper or by e-mail attachment will <u>not</u> be considered.
- Abstracts can be submitted for consideration for oral <u>or</u> poster presentation. Abstracts submitted for oral presentations may be accepted as poster presentations.

- Abstracts must be submitted under one of the pre-defined topics.
- To submit your abstract please follow the instructions on the screen. You will
  first need to create an account and a password. It is possible to save your
  submission as a draft and to revisit it at a later date. Please ensure that you
  submit your final abstract before the deadline of 31<sup>st</sup> March 2015. Draft
  submissions will not be accepted.
- Upon completion of your submission the submitting author will receive a confirmation email containing an abstract number from the EONS-10 Congress Secretariat within 48 hours of submission. This confirmation is a confirmation of abstract submission and NOT a notice of acceptance.
- Submitting an abstract for EONS-10 does not constitute registration for the congress. Abstract presenters must register to attend EONS-10 through the registration page.

#### Abstract Selection Process

- The Scientific Committee will make the selection of abstracts for oral and poster presentations by the end of May 2016.
- The presenting author will receive an e-mail with the result of the review and the Scientific Committee's decision on the abstract in early June. It is the presenting author's responsibility to notify co-authors regarding the status of the abstract.
- If a selected author cannot attend, the presenting author should assign a replacement.
- The following presentation formats are applicable for EONS-10:
  - Oral presentation: the abstract is selected for oral presentation in a Proffered Papers session
  - Poster presentation: an abstract that has been selected for presentation in poster format. Posters are grouped by topic and will be displayed during the entire duration of the congress.

Please note that if the abstract is accepted for oral or poster presentation, the abstract will only be published in the Book of Abstracts if one of the authors is a registered participant and full payment has been received by the advised deadline.

## **Topics for Abstract Submission**

- 1. Psychosocial issues patients and/or families
- 2. New developments in cancer nursing
- 3. Prevention, early detection and lifestyle
- 4. Symptom assessment and management
- 5. Management of long term consequences and survivorship
- 6. Cancer care in the community
- 7. Clinical leadership and development
- 8. Palliative Care
- 9. Oncology Nursing research

#### **Novice Research Dissemination Award for Oncology Nurses**

- If this is the first time you have submitted an abstract for an international congress and you have less than five years' experience doing research, your abstract may be considered for the Novice Dissemination award, leading to presentation in the 'Oncology Nursing Research' or alternative proffered paper session.
- To be considered, you must tick the box entitled 'Novice Research Dissemination Award' during abstract submission.
- New oncology nursing researchers who tick this box and have their abstract accepted will be eligible for consideration for this new award.
- All abstracts in this category will be judged by a panel, who will select 2 winners. Each award winner will receive free registration for EONS10, and a contribution up to 1500 EUR will be reimbursed after the congress to cover travel and accommodation.

For questions regarding the online submission process please contact the conference secretariat. Email: <u>eons2016@abbey.ie</u>